

## **APPLICATION FOR ADMISSION - NOTES FOR PARENTS**

As a Foundation School, St Cyres' admission arrangements are entirely the responsibility of the school's Governing Body under the direction of the First Secretary. As such, the Governors are responsible for determining their admission limits for the school - the school's published admission number, which reflects the school's physical capacity.

Admissions to St Cyres are dealt with by the Governor Admissions Committee and the Director of Key Stage 3.

St Cyres School's policy on the admission of pupils at age 11 as that approved by the Governors is as follows:-

### **Admission of Pupils**

Pupils will be admitted at the age of 11 without reference to ability or aptitude. The number of intended admissions for the year, commencing September 2006 will be that which is the standard number (270).

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

1. Pupils who are on the register in one of the designated primary schools. Cogan, Fairfield, Llandough, Murch and St. Andrews. In the event of over subscription by applicants from the designated primary schools alone criteria (3) and (4) would be applied to produce an order of preference.
2. Pupils who are not on the register of one of the designated contributing schools but who, by virtue of their address (or prospective address), would normally expect to be taught at one of these schools.
3. Pupils who have older brothers/sisters on roll at St Cyres.
4. Pupils of whom the Governors judge there are compelling medical, educational or social grounds for their admission (positive recommendation from the Health Authority, Psychological Service or the Director of Social Services) will normally be required in each case.
5. In determining applications for admission in respect of other pupils the Governors give particular regard to the degree of proximity of the pupil's home to the school.

In September 2005 223 pupils were admitted to St Cyres School under the following criteria:-

a. Contributory Primary Schools	142
b. Pupils who, by virtue of their address would normally expect to be taught at one of these schools	4
c. Pupils who have brothers/sisters on the roll	34
d. Pupils who the Governors judge to have compelling medical or social grounds for admission	2
e. Other pupils with homes within close proximity to the school	41

St Cyres has a whole school policy of integration regarding pupils with special educational needs. The school has no designated unit catering for pupils with statements of SEN. These pupils are placed in smaller teaching groups, follow the mainstream curriculum with extra support provided.

In the case of an application for admission being refused by the Governing Body parents have the right to appeal to an independent Appeal Committee. Anyone wanting to make such an appeal will be advised of the procedure, in writing, at the time their application is refused.

Pupils in receipt of Free School Meals must notify the school as soon as possible and obtain the necessary forms for this provision to continue on transfer.

Parents are reminded that if their application for admission is based on compelling medical, educational or social grounds, such factors associated with their application must be made known at the time of the original application and they are advised that evidence from a doctor, psychologist, social worker or educational welfare officer may be required in support of any such special factors.

St Cyres School operates on two sites, one at Penarth and one at Dinas Powys. Pupils from our designated primary schools are normally allocated as follows:-

Cogan, Fairfield and Llandough pupils	to Penarth site.
Murch and St Andrews pupils	to Dinas Powys site.

All other pupils accepted at St Cyres will be allocated to the site best suited to the planned organisation of the school. Parents are reminded that when they accept a place at St Cyres School their son/daughter will be allocated to either the Penarth site or the Dinas Powys site.

If you have any further enquiries please contact Mrs Jane Evans Clerk to the Governing Body on 02920 713557 or [janeevans@stcyres.valeofglamorgan.sch.uk](mailto:janeevans@stcyres.valeofglamorgan.sch.uk). She will be pleased to advise you further.